

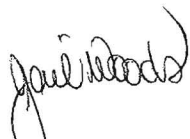
Music Department Travel Policy

In order to ensure the safety of all of our students, the following travel policy will go into effect for the music department. While we do understand concerns for the convenience of families, we also must be certain that *all* students are accounted for and transported safely both to and from an event.

- Any student who will not be riding the buses to an event must have written parent permission presented to the teacher the day before the event.
- Any student who will be transported home from an event by a parent must have written parent permission to the teacher the day before the event.
- Any student who will be transported by another student's parent or guardian must provide written parent permission and a contact phone number to verify the arrangements. This note must be given to the teacher the day before the event.

In an *emergency situation*, where prior approval is not feasible, a hand written note naming the student and parent may be presented to the teacher. Under no circumstances may a student be transported by another parent without prior written consent.

We appreciate your understanding in allowing all students to remain with the teacher until the event is over or students are dismissed.



Gail Woods
Music Department Chairperson



Ed Mitzel
Principal